



**Statement of Work
Siren Poles
HIePRO Solicitation Q26003163**

May 28, 2026

BACKGROUND & PROJECT DESCRIPTION:

The Hawaii Emergency Management Agency (HIEMA), under the Department of Defense, is the emergency management agency for the State of Hawaii. Headquartered in Diamond Head Crater, HIEMA serves as the coordinating agency between the four (4) county emergency management agencies: Hawaii County Civil Defense, Maui County Emergency Management Agency, City and County of Honolulu Department of Emergency Management, and Kauai Emergency Management Agency, as well as operates the State Warning Point.

HIEMA seeks a qualified vendor to produce and deliver the required number of siren poles that meet the specifications listed below. The vendor must ensure all siren poles comply with all stated criteria. You may contact David Yamada, Project Manager, for additional information or specifications by the stated timeline for questions. All proposals must be submitted through HIePRO by the designated date and time indicated for this solicitation

POINT OF CONTACT:

Project Manager	Siren Program Assistant
David Yamada	Marc Keomalu
david.m.yamada@hawaii.gov	marc.k.keomalu@hawaii.gov
(808) 733-4300 ext. 534	(808) 987-4769

SCOPE OF WORK:

The Vendor will be responsible for producing and delivering the following specifications:

Number of siren poles	17
Height	45'
Horizontal Rating	H3
Number of section to make 45'	3
Hole Size	1"-1/16" Diameter
Bolt Size	1" Diameter
Tip Diameter	9.25" (inside)
Butt Diameter	18' 3/8" (outside)
Composition	Resin, Fiberglass
Color	Brown
Top Cap and Base Plate	Included
Through Bolts	Included

Freight to Hawaii and Delivery	Included
Jacking Bar Assembly Kit	Included
Life expectancy	80 YRS
Warranty	40 YRS
Fire resistance	Up to 2,332 °F for 3 Min. (Non-combustible)

TIME OF PERFORMANCE:

Upon receipt of the award, please contact David Yamada at (808) 733-4300 ext. 534 within 10 calendar days to arrange delivery of goods.

Projected timeline is to be completed before May 25th, 2027, upon receipt of Notice to Proceed. Extension request MUST be submitted in writing and agreed upon by HIEMA and Contractor pending funds availability.

Delivery to:
State of Hawaii/ Department of Defense
Hawaii Emergency Management Agency
Building 303, Warehouse
4204 Diamond Head Road,
Honolulu, HI 96816

VENDOR QUALIFICATIONS

Primary selection for the award shall be based on a responsive bid that provides the most value to the state of Hawaii. The Vendor placing the submission must have experience and Contractor licenses. Additionally, in accordance with 2 CFR 200.321 this solicitation must take all necessary steps to make sure small, minority, and or women-owned enterprises are used when possible. Preference for this solicitation will be given to qualified contractors who meet the above-stated criteria.

Additionally, vendors shall provide the following:

1. Hawaii Compliance Express (HCE) certificate or proof of compliance with the 4 entities: IRS, State Department of Tax, DCCA, and DLIR.
2. Printout of validation that business entity is not debarred or suspended from receiving federal funding (as evidenced in www.SAM.gov)
3. State of Hawaii will be complying with Federal Buy American Act (BAA). Preference will be given to domestic manufactured product construction material in public procurement.

SPECIAL TERMS AND CONDITIONS

Intellectual property. The State of Hawaii and the Department of Defense, with HIEMA acting on its behalf, shall have exclusive intellectual property rights and ownership of all finished and draft elements produced pursuant to this scope of services, whether published or unpublished.

The Contractor shall not make use of any content that are produced during the scope of services for HIEMA.

Non-disclosure. The Contractor shall in good faith regard the collaboration and development of all finished and draft elements whether published or unpublished as wholly proprietary processes to the State of Hawaii and the Department, and shall not disclose the content, methods, practices, or information employed in developing the content under this scope of services.

SUBMITTING A QUOTE

Vendors shall submit a line-item quote for the entirety of the project as indicated under the section "Scope of Work" inclusive of all costs (labor, materials, etc.), contingencies, as well as general excise tax. Awards will be given to the responsible/responsive Vendor that is able to complete the work in the timeline stated and offers the most value to the state of Hawaii.

INVOICING

Contractor shall submit detailed line-item invoices in a timely manner to HIEMA detailing completed or on-going work, hours incurred, with attached supporting documentation.

Invoices should be sent to HIEMA both in electronic form as an attachment and emailed to dod.hiema.invoice@hawaii.gov, and in printed form and US mailed to the following address:

State of Hawaii/ Department of Defense
Hawaii Emergency Management Agency
4204 Diamond Head Road,
Honolulu, HI 96816
Attention: Finance & Admin

COMPENSATION AND PAYMENT

The awarded Contractor shall submit all invoices electronically, in accordance with the State's invoicing guidelines, to the designated Project Manager and cc the following email address: dod.hiema.invoice@hawaii.gov

Pursuant to HRS 103-10, the State shall have thirty (30) calendar days, after receipt of the invoice and satisfactory completion of the deliverable, to make payment. For this reason, the State shall reject any offer submitted with a condition requiring payment within a shorter period of time. Further, the State shall reject any quote submitted with a condition requiring interest payments greater than that allowed by §103-10, HRS, as amended.

The State shall not recognize any requirement established by the Contractor and communicate to the State after the award of the contract, which requires payment within a shorter period or interest payment not in conformance with statute.

Preference for payment for goods and services shall be made via Purchase Order (PO) and only upon approval of a state-approved invoice for goods and services that were completely and satisfactorily delivered and rendered.

HAWAII INFORMATION CONSORTIUM (HIC)

The Offeror is advised that the awarded Vendor will be responsible to pay NIC Hawaii a fee of 0.75% of the award or original estimated award amount, capped at \$5,000, within 30 days. NIC Hawaii will bill the awarded Vendor directly via e-mail and the Vendor can make payment online or by sending a check via regular mail.

FUNDING FOR AWARD

The funding for this award is provided through a Federal Funds Grant, and as such, the procurement requirements must adhere to State of Hawaii procurement policies.

DISQUALIFICATION

The State has the right to disqualify Vendors who do not submit their quote and follow the instructions as listed in this solicitation. In addition, the State has the right to disqualify Vendors who do not meet the minimum requirements and/or have been assessed to be unable to completely supply the goods and/or render the services professionally.

CANCELLATION OF SOLICITATION

The State has the right to cancel this solicitation, without liability, should at any time during this solicitation process, funding becomes unavailable.